

## Hoff, David

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**From:** Aburano, Douglas  
**Sent:** Tuesday, May 14, 2013 2:26 PM  
**To:** Blakley, Pamela; Chang, Andy; Cervak, Sarah; Panos, Christos; Doty, Edward; Alvarez, Gilberto; Hall, Jeremiah; Summerhays, John; D'Agostino, Kathleen; Rosenthal, Steven  
**Subject:** FW: ATTENTION: Presentations/Materials for Tomorrow's ADD Videoteleconference  
**Attachments:** May 9 - EnergyStar & Commercial Bldgs.pptx; May 9 - GHG Reporting Program.pptx; May 9 - ORD's ACE Program.pptx; May 9 - ORIA Handout.docx; May 9 - ORIA.pptx; May 9 - Ozone.pptx; May 9 - PM2.5 NAAQS Implementation.pptx; May 9 - SO2 Part 1.pptx; May 9 - SO2 Part 2.pptx; Agenda-Spring 2013 ADD VTC-050813-KM.docx

2 of 2.

Douglas Aburano  
Chief, Attainment Planning and Maintenance Section  
U.S. EPA - Region 5  
Phone: (312) 353-6960  
Fax: (312) 408-2279  
e-mail: aburano.douglas@epa.gov

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**From:** Mooney, John  
**Sent:** Tuesday, May 14, 2013 1:44 PM  
**To:** Aburano, Douglas  
**Subject:** FW: ATTENTION: Presentations/Materials for Tomorrow's ADD Videoteleconference

Part 2

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**From:** Mitchell, Ken  
**Sent:** Wednesday, May 08, 2013 12:51 PM  
**To:** Mitchell, Ken; Air Division Directors Call List; Hall, kristen; Fallon, Gail; Lapka, Joseph; Wegman, Lydia; Pepple, Karl; Flynn, Mike; Costa, Dan; Schultz, Laurel; Childers, Pat; Green, Gregory; Grundler, Christopher; DeMocker, Jim; Ketcham-Colwill, Jim; Mason, Keith; Krieger, Jackie; Shaw, Betsy; Cox, Kathleen; Wayland, Richard; Schneeberg, Sara; Rodman, Sonja; Wilcox, Geoffrey; Thrift, Mike; Sagoff, Kendra; Page, Steve; Koerber, Mike; Dunham, Sarah; Krieger, Jackie; Grundler, Christopher; Stewart, Lori; Flynn, Mike; Duncan, Anna; DeMocker, Jim; Salgado, Omayra; Shaw, Betsy; Banister, Beverly; Kemker, Carol; Gettle, Jeaneanne; Jordan, Deborah; Cox, Kathleen; Esher, Diana; Davis, Scott; Walters, Margaret; Whitlow, Jeff; McCabe, Janet; Fitzmaurice, Carey; Ketcham-Colwill, Jim; Ketcham-Colwill, Nancy; Air Program Managers; Huang, Cindy; Atkinson, Emily; McCabe, Janet; OAR Special Assistants; Wegman, Lydia; Dunham, Sarah; Craig, Beth; Karimjee, Anhar; Flynn, Mike; Costa, Dan; Schultz, Laurel; Childers, Pat; Ling, Michael; Brachtel, Megan; Mathias, Scott; Dossett, Donald; Wilson, Wenona; Downey, Scott  
**Subject:** ATTENTION: Presentations/Materials for Tomorrow's ADD Videoteleconference

**NOTE: Tomorrow's call starts at NOON Eastern for ALL participants.**

Folks....materials for tomorrow's (Thursday, May 9) ADD's videoteleconference are now available. You can download them three different ways:

1. They are all attached to this email (including an updated agenda).
2. They are ALSO posted to AirComm. To access AirComm, go to:


<http://epaquickplace1.rtp.epa.gov/QuickPlace/aircomm/Main.nsf/?OpenDatabase&Login>

and log in with you **LOTUS NOTES** name and **LOTUS NOTES** password (not Outlook....AirComm is a holdover from lotus notes days). If you are not a member of AirComm, you can send me a note to be added. Once in AirComm, there is a room called "2013 Spring ADD VTC" (look to the left side of the home screen) and the materials are posted there.

3. They are ALSO posted in the most recent scheduler update for tomorrow's meeting.

All three methods provide the **SAME** information. The easiest thing to do is just download the information attached to this email. I'm still waiting for one additional presentation – this will be sent under separate cover.

ALSO NOTE:

1. Most of us will be participating by using a videoteleconference (VTC) unit. When a VTC unit is used, you do NOT want to also call in on a phone (it causes feedback noise). Use the VTC unit sound internal sound system. You should only phone in if you are not sitting in the room with your organization's designated VTC unit.
2. I will be running the slide shows from my end. Presenters do not need to hook up a computer on their end to show their slides. All they have to do is say "next slide please".
3. If you are calling in and you are not an ADD or HQ OAR or OGC, check with your ADD **in advance** for permission to sit in on this meeting (this is an ADD meeting and ADDs need to approve their staffs' attendance). The call in number for non-VTC participants is  *Ex. 6 - Personal Privacy*
4. The presentation materials are **DELIBERATIVE – DO NOT CITE, QUOTE OR SEND OUT OF EPA.**

Please let me know if you have any questions.

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**Kenneth L. Mitchell, Ph.D.** | OAR Lead Region Coordinator |  
U.S. Environmental Protection Agency | 61 Forsyth Street, SW | Atlanta, GA 30303  
Voice: 404-562-9065 | Fax: 404-562-9066 | Email: [mitchell.ken@epa.gov](mailto:mitchell.ken@epa.gov)  
*Healthier Families, Cleaner Communities, A Stronger America*  
<http://r4intranet.epa.gov/air/AirLeadRegion/index.htm>

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